



Borough of Tamworth

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**INFRASTRUCTURE, SAFETY AND GROWTH
SCRUTINY COMMITTEE**

21 January 2025

Dear Councillor

A Meeting of the Infrastructure, Safety and Growth Scrutiny Committee will be held in **Town Hall, Market Street, Tamworth on Wednesday, 29th January, 2025 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. C. V.'.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meeting (Pages 5 - 8)**
- 3 Declarations of Interest**

To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

4 Update from the Chair

To receive an update from the Chair

5 Responses to Reports of the Infrastructure Safety & Growth Committee

Update on responses received to Reports of the Infrastructure Safety & Growth Committee:

6 Consideration of Matters referred to the Infrastructure Safety & Growth Committee from Cabinet or Council

(Discussion item)

7 Working Group Updates

To receive updates from any Working Groups

8 Revised Local Development Scheme (Pages 9 - 30)

(Report of the Portfolio Holder for Housing, Homelessness and Planning)

9 Forward Plan

(Discussion item – link to Forward Plan is attached)

[Browse plans - Cabinet, 2024 :: Tamworth Borough Council](#)

10 Infrastructure Safety & Growth Scrutiny Committee Work Plan (Pages 31 - 38)

(Discussion item – to review the Infrastructure Safety & Growth Scrutiny Work Plan and any Work Plan requests)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

If a member of the public is particularly concerned about accidental filming, please contact a member of Democratic Services before selecting a seat

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: M Couchman, L Wood, C Adams, M Bailey, L Clarke, M Clarke, J Oates, B Price and N Statham

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**MINUTES OF A MEETING OF THE
INFRASTRUCTURE, SAFETY AND
GROWTH SCRUTINY COMMITTEE
HELD ON 11th DECEMBER 2024**

PRESENT: Councillor M Couchman (Chair), Councillors L Wood, C Adams and M Clarke

CABINET: Councillor David Foster

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Charlotte Cheesman (Climate Change Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Michelle Kiernan (Democratic Services Assistant)

69 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M Bailey, L Clarke N Statham and B Price

70 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 12th November 2024 were approved as a correct record.

(Moved by Councillor L Wood and seconded by Councillor M Clarke)

71 DECLARATIONS OF INTEREST

There were no declarations of interest

72 UPDATE FROM THE CHAIR

None

73 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE

The following recommendation agreed by Infrastructure Safety and Growth on 12th November is now included in the Heritage Asset Strategy

When disposal of assets was being discussed all ward Councillors are consulted before a decision is made

74 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL

None

75 CLIMATE CHANGE UPDATE

Report of the Portfolio Holder for Environmental Sustainability, Recycling and Waste to update the Committee on the authority's work around climate change and agree to adopt the proposed climate mitigation action plan and climate adaptation strategy. Secondly, to endorse the climate change communication plan and the Staffordshire County Council (SCC) net zero by 2050 planning policy.

Member sought clarity on the following:

Do we have council properties that don't have double glazing? Officers will check and respond back to the committee

Going forward can we see more orchard's/tree planting? We have to recognise that climate change is inevitable. Trees are important in terms of the Climate Action Plan and Climate Adaptation Plan. They provide shade to people when we may have extreme weather and take out carbon dioxide from the atmosphere. Through the Nature Recovery Declaration there will be a Tree Policy that looks at Right Tree - Right Place which will look at which type of trees will be planted to enable them grow in certain spaces.

Can we look at working with community groups who could work with us with planting etc. - The Climate Emergency Declaration 2019 focusses on our own operations and Estates to start to get to net zero. There is a communications plan attached to this report where we will be engaging with the rest of Tamworth to influence to support and guide and engage with residents, community groups allotment holders so we can give support where we can.

A discussion took place around solar panels on council buildings, officers confirmed that the declaration looks at operational buildings, there is a road map for each operational building to be net zero by 2050 some may look a solar panel as an option. Need to consider cost, availability and longevity of a particular technology. More to do on the wider stock.

One of the biggest user of Carbon dioxide is Marmion house, is there a facility where we stop heating floors that are not is use? The building audit did include Marmion House but they can't stop heating individual floors but radiators can be turned off.

Have, we started to or think about using hydrogen in the main buildings? There are ongoing discussions around Marmion house and a building audit, looking at a

more electrified system. One of the recommendations in the report is to that the action plan is reviewed quicker because tech is constantly changing and hydrogen maybe something to consider in a couple of years' time

A recommendation was moved to ask Cabinet to look at the feasibility of including solar panels on council properties.

(Moved by Councillor M Couchman and seconded by Councillor C Adams)

- RESOLVED** that the Committee
1. Endorsed the climate mitigation action plan and commitment to refresh every three years
 2. Endorsed the climate adaptation strategy
 3. Endorsed the Borough Council's climate change communication plan
 4. Endorsed the Staffordshire net zero by 2050 planning policy
 5. Endorsed an annual update to Scrutiny and Cabinet on progress

(Moved by Councillor L Wood and seconded by Councillor C Adams)

76 WORKING GROUP UPDATES

There were no updates

77 FORWARD PLAN

Officers have requested that the Committee look at the Housing Strategy 2025 – 2030. The Chair to confirm the reason I S & G have been asked to look at this strategy.

Chair to bring forward a request to invite Staffordshire County Council's Highways to explain the Highways Strategy.

78 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN

There was no change to the Committee's workplan

Chair

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Wednesday, 29 January 2025

Report of the Portfolio Holder for Housing, Homelessness and Planning

Revised Local Development Scheme

Exempt Information

None.

Purpose

To seek committee endorsement of the recommendations to be presented to Cabinet at the 20th February 2025 meeting in relation to the publication of the revised Local Development Scheme.

Recommendations

It is recommended that:

1. The committee endorse the recommendation to be presented to Cabinet that the updated Local Development Scheme in Appendix A be approved for publication.
2. The committee endorse the recommendation to be presented to Cabinet that authority is delegated to the Planning Policy and Delivery Team Leader to make any minor typographical amendments to the documents before or after publication.

Executive Summary

The Council is required by legislation to publish and keep up to date a number of documents that sit alongside the local plan and provide information to the public and other stakeholders. This includes a Local Development Scheme (LDS), which enables the local community and other interested parties to keep track of the progress of development plan documents and to identify points in the process where they are able to get involved.

Since the publication of the current LDS, the Government has published an updated National Planning Policy Framework (NPPF) and the new local plan will now be required to comply with the policies of the new version of the NPPF (published in December 2024). The policies within the new NPPF will impact on the strategy for the new local plan, and therefore the timetable for delivery of the new local plan has been amended to provide additional time to take account of the changes. The draft updated LDS is included in Appendix A.

There are no direct financial, sustainability or equalities implications arising from the publication of a revised LDF.

Options Considered

The alternative option is to not publish a revised version of the document. This is not considered to be an appropriate option as a result of the timetable within the existing document no longer being up to date. As the LDS is intended to enable the public and other interested parties to keep track of development plan progress, it would be beneficial for them to have access to the most up-to-date version which reflects the most accurate timeline at

the point of publication. The document is also required to be kept up to date by legislation as set out in the legal/risk implications section below.

Resource Implications

There are no resource implications directly associated with the recommendations contained within this report.

The resource implications associated with the work programme set out within the LDS are included within the document at Appendix A.

Legal/Risk Implications Background

The requirement to prepare and maintain a Local Development Scheme (LDS) is set out in Regulations 15 of the Planning and Compulsory Purchase Act 2004 (as amended) (the PCPA). The PCPA set out what must be included within a LDS as follows:

- the local development documents which are to be development plan documents;
- the subject matter and geographical area to which each development plan document is to relate;
- which development plan documents (if any) are to be prepared jointly with one or more other local planning authorities;
- any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of a joint committee under section 29;
- the timetable for the preparation and revision of the [F6development plan documents];
- such other matters as are prescribed.

Each of these matters, where relevant, is included within the draft document at Appendix A.

Regulations 15 of the PCPA also makes provision for the Secretary of State to prepare an LDS on behalf of any local authority who does not have an up-to-date one, and to direct the authority to bring that LDS into effect. Therefore, the risk associated with not having an up-to-date LDS is the possibility of having one imposed on the Council by the Secretary of State.

Equalities Implications

There are no equalities implications for the publication of the updated Local Development Scheme. The new local plan will be the subject of its own impact assessment.

Environment and Sustainability Implications (including climate change)

The proposals set out relate to the sustainable development of Tamworth through the delivery of a new local plan. There are no additional sustainability implications as a result of the proposals set out in this report.

Background Information

As set out above, regulation 15 of the Planning and Compulsory Purchase Act 2004 (as amended) requires a local planning authority to prepare and maintain a Local Development Scheme (LDS).

The purpose of the LDS is to allow the local community and other interested parties to keep track of progress on development plan documents. It should be made available publicly and kept up-to-date. There is no specific timeframe for review of the LDS, but the legislation states that local planning authorities should revise the LDS at such time as they consider appropriate. The current LDS was adopted in 2024 and covers the period up to 2027. Whilst the timeline set out in this current version has not yet reached its conclusion, it is no longer accurate and therefore requires updating.

The timetable set out in the current LDS is based on information available at the time of its publication on the Government's intention to reform the plan-making system and the programme for the implementation of those proposals. This included a deadline for

submission of a draft local plan under the current system by the end of June 2025, and the LDS timetable was updated to reflect that.

Since the publication of the current LDS, the Government has published an updated National Planning Policy Framework (NPPF) and the new local plan will now be required to comply with the policies of the new version of the NPPF (published in December 2024). The policies within the new NPPF will impact on the strategy for the new local plan, and therefore the timetable for delivery of the new local plan has been amended to provide additional time to take account of the changes. The draft updated LDS is included in Appendix A.

The current timetable included within the LDS is based on the latest available information. However, the Government has stated an intention to introduce a new plan-making system in summer/autumn 2025. If a new system is introduced as anticipated, it is likely that this will have a further impact on the timetable for delivery of the new local plan and the LDS will likely need to be updated at that point to respond to the changes.

Report Author

Richard Powell – Planning Policy and Delivery Team Leader

List of Background Papers

Report of the Portfolio Holder for Housing and Planning - Local Plan Progression Options – Cabinet – 22 February 2024.

Appendices

Appendix A – Draft Local Development Scheme 2025 – 2028

Appendix B - Revised Local Development Scheme Community Impact Assessment

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**Tamworth Borough Council
Local Development Scheme 2025-2028
DRAFT**

Contents

1. Introduction	2
2. Summary of current Local Development Documents	2
<i>Development Plan Documents</i>	2
Tamworth Borough Council Local Plan 2006-2031	2
Saved Policies of the Tamworth Local Plan 2001-2011	2
<i>Other Local Development Documents and Supplementary Planning Documents</i>	3
Statement of Community Involvement (SCI)	3
3. New Local Development Documents	4
<i>Development Plan Documents</i>	4
<i>Other Local Development Documents and Supplementary Planning Documents</i>	4
4. Joint working/duty to cooperate	5
5. Resources	5
8. Programme Management and Responsibilities	6
9. Council Procedures and Reporting Protocols	6
10. Risk Assessment	6
Appendix A – Indicative Timetable	i

1. Introduction

This Local Development Scheme (LDS) forms part of the Development Plan for Tamworth and sets out our programme for the preparation of Local Development Documents (LDDs) between 2025 and 2028. The purpose of this document is to let you know about our progress with the plan-making process and upcoming opportunities to get involved.

Producing an LDS is currently a requirement under the Planning & Compulsory Purchase Act 2004 (as amended). Guidance on their preparation states that the LDS should specify the development plan documents, and other documents, which will be part of the development plan for the area. The LDS should be kept up to date, so that local communities and interested parties can keep track of progress, and should be published on the Council's website.

2. Summary of current Local Development Documents

Development Plan Documents

The following documents are considered to be Development Plan Documents.

Tamworth Borough Council Local Plan 2006-2031

The local plan was adopted in February 2016 and, along with the proposals map, is the main document of Tamworth's development plan. It sets out the policies and guidance that help to shape new development in Tamworth up to 2031 and allocates parts of the town for new homes and employment land required to meet local needs.

Saved Policies of the Tamworth Local Plan 2001-2011

The majority of the policies in the old local plan (Local Plan 2001-2011) have been superseded by the policies contained within the current local plan (2006-2031) with the exception of policy EMP7 Working from Home which remains in effect.

The Local Plan and saved policy applies to the whole of the borough.

A review of the local plan was undertaken in 2020 and it was determined that, although the plan is generally still in accordance with national policy and is performing relatively well, some changes would be needed to make sure it continues to comply with national policy and to reflect changes in local priorities. It was therefore determined that the level of changes required were significant enough to warrant producing a new plan rather than a partial update to the existing plan.

Work has begun on a new local plan and an indicative timetable for work on that plan up to 2028 is set out later in this document.

Other Local Development Documents and Supplementary Planning Documents

The following documents are not considered to be Development Plan Documents but are still an important part of the development plan for Tamworth.

Statement of Community Involvement (SCI)

The SCI sets out our approach to involving the community and other stakeholders in producing Local Development Documents and assessing planning applications.

The SCI must be reviewed at least every five years. The previous version was published in September 2022. Although it has been less than five years since the previous version was published, we have recently reviewed and updated the document to reflect a revised approach to developing a new local plan. The latest version was published in March 2024.

The SCI applies to the whole of the borough.

The SCI will be kept under review to ensure it remains relevant and up to date.

Planning Obligations Supplementary Planning Document

The latest Planning Obligations Supplementary Planning Document (SPD) was adopted on 01 August 2018.

The document is intended to provide greater clarity and certainty to developers, landowners, the community and the Council by setting out how we will seek to collect contributions from developers to support the delivery of appropriate infrastructure in Tamworth.

The document applies to the whole of the borough.

An updated version of the document will be included as part of the work to develop the new local plan, but the document will be kept under review in case an earlier update is needed.

Design Supplementary Planning Document

The document was adopted in July 2019. It sets out key guidelines to be followed when developing in Tamworth and seeks to raise the quality of the

built environment (including the historic environment) by ensuring that high standards of design are achieved. It also provides guidance to assist applicants in complying with the requirements of historic environment policies set out in the local plan and provides guidance on how the Council expects the historic environment to be taken into account in the development management process.

The document applies to the whole of the borough.

An updated version of the document will be included as part of the work to develop the new local plan to ensure that it is in line with up to date guidance.

Community Infrastructure Levy (CIL)

The CIL Charging Schedule came into effect on 01 August 2018 and sets out the various chargeable rates for development on which the levy is collected. Money collected through the levy will contribute to the costs of infrastructure projects to support the development of Tamworth. The CIL is closely linked to the Planning Obligations SPD and the Infrastructure Delivery Plan and applies to the whole of the borough with geographical exceptions applying to certain forms of development.

The CIL Charging Schedule should be subject to periodic review and this will take place as part of the wider process of delivering the new local plan. A period of consultation and an examination in public will be required before changes can be made to the rates set out in the CIL Charging Schedule, and this is likely to happen at a similar time to the examination of the new local plan.

3. New Local Development Documents

Development Plan Documents

During the timeframe covered by this LDS, it is intended to produce a new local plan for Tamworth to replace the current adopted plan with a new development strategy, site allocations and development management policies.

The indicative timetable in Appendix A is based on the best information available at this time and will be updated at a later date if more up to date information becomes available.

Other Local Development Documents and Supplementary Planning Documents

It is intended to review the existing SPDs and the CIL Charging Schedule as part of the development of the new local plan for Tamworth. A timetable for their review/update is included in appendix A.

4. Joint working/duty to cooperate

It is the Councils intention to continue to engage with both Lichfield and North Warwickshire councils to address any issues that can't be dealt with within the borough. The three local authorities have already committed to co-operate on strategic planning issues to deliver the unmet housing and employment needs identified in the adopted local plan through a statement of common ground.

Where there are opportunities to work with the neighbouring councils (or other relevant bodies, such as Staffordshire County Council and Warwickshire County Council) to collect evidence to support the new local plan, we'll look to take them, especially where it would save money.

The Council is also a non-constituent member of the West Midlands Combined Authority and so will be required to work with other members of the Combined Authority on issues which could affect the wider Combined Authority area.

5. Resources

The main resource required to deliver the work programme is officer time. The following table sets out the proportion of their time that the existing officers will contribute towards delivering the programme.

Officer Role	% of officer time
Assistant Director Growth and Regeneration	5%
Planning Policy and Delivery Team Leader	80%
Planning Policy and Delivery Officer	90%
Planning Assistant (temporary)	90%
Monitoring and Information Officer	70%
Development Management Service Team	Input as required

Due to the small size of the existing Planning Policy and Delivery team, there is limited capacity within the team to carry out the local plan development work alongside other commitments and there is no capacity to deal with any unexpected absences. The size of the team has therefore been temporarily increased to help meet demand and be more resilient.

Consultants will also need to be engaged on specific projects where there is a requirement for specialist skills or knowledge.

There is a budget identified for the development of a new local plan of £10,000 per year for the period covered by this LDS. Due to the work

commencing later than expected, there remains a retained fund from previous years that will be used to supplement the existing budget.

The budget setting process for 2026/27 and beyond will need to include appropriate consideration of resources required to deliver the later stages of the local plan, including the examination in public. The costs associated with an examination are not easy to estimate at this point because they will depend on the complexity of the issues raised during the process.

8. Programme Management and Responsibilities

Management responsibilities for all areas of work are:

- Executive Leadership Team (resourcing and monitoring of deliverables)
- Assistant Director Growth and Regeneration (programme overview)
- Planning Policy and Delivery Team Leader (day to day programme, staff & resource management).

The LDS and preparation of LDDs is reported to the Corporate Management Team meetings as appropriate.

Regular meetings are held between the Assistant Director Growth and Regeneration and the Planning Policy and Delivery Team Leader to ensure lines of communication are working and to review progress. E-mail and shared work directories are used to facilitate joint working and link all officers engaged on the project and a project team meeting is held on a regular basis.

9. Council Procedures and Reporting Protocols

The Council's procedures and reporting protocols are set out in the Tamworth Borough Council Constitution which is updated periodically and is available to view online at

<https://democracy.tamworth.gov.uk/ecCatDisplayClassic.aspx?sch=doc&cat=13229&path=0>.

10. Risk Assessment

In preparing the Local Development Scheme, it is considered that the main areas of risk relate to:

Staff resources

Having regard to the current staff levels there is a risk to the delivery of the work programme set out in the LDS should existing staff leave or there is a prolonged absence, and the Council is unable to recruit appropriately qualified/experienced staff for cover or replacement.

Mitigation: The Council has established good working relationships over the years with specialist consultants who have an understanding of the town who

could be engaged to help fill the void subject to available budget allocations and procurement processes.

Capacity of PINS and other agencies to cope with demand nation-wide

Lack of availability of the Planning Inspectorate (PINS) or any other outside agency required to have input into the delivery of any aspects of the work programme has the potential to cause delays.

Mitigation: This is not something which the Council can influence, however early warning will be given to PINS of any part of the work programme which is required to go through an examination.

Legal challenge

The process of developing a new local plan is subject to various legal requirements. Failure to comply with the relevant requirements could lead to legal challenge that would delay/prevent the adoption of a new plan.

Mitigation: The risk of legal challenge will be minimised by ensuring that DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder & community engagement systems.

Programme slippage

This will be affected if resources are not secured or they are reduced. Slippage of any planned part of the programme could have a knock-on effect on later parts of the programme. The programme attempts to ensure that the key milestones are not affected should there be a need to put contingency arrangements in place. The impact of local elections and the associated pre-election period has already caused delays in the programme up to this point.

Mitigation: Careful planning of the timetable should help to mitigate this issue by avoiding key decisions or public consultations being required during pre-election and election periods.

Changes to relevant legislation and guidance

The Government has announced a number of proposed changes to the plan-making system and has subsequently updated the National Planning Policy Framework and Planning Practice Guidance. This has resulted in the revised timetable in Appendix A.

There is still a significant amount of uncertainty around the proposed changes to the plan making system and the timeframe for their introduction. It is likely that transitional arrangements would be put in place, however if the changes are introduced as proposed, there may be an impact on the timetable for delivery of the new plan.

Mitigation: There are no internal controls for this risk. Any changes will be outside of our control. Where this occurs, consideration will have to be given to the most appropriate course of action in the circumstances.

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Appendix A – Indicative Timetable

Document	Preparation Stage	LDS Target Date
	Pre-Submission (Regulation 19) consultation	February/March 2026
	Submission to PINS	December 2026
	Adoption	By April 2028 at the latest
Obligations Supplementary Planning Document	Review and update as appropriate	As required, by December 2026 at the latest
Design Supplementary Planning Document	Review and update as appropriate	As required, by December 2026 at the latest
Statement of Community Involvement	Review/update	As required, by February 2029 at the latest

Community Impact Assessment

Part 1 – Details		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	Publication of an updated Local Development Scheme	
Date Conducted	07/01/2025	
Name of Lead Officer and Service Area	Richard Powell – Growth and Regeneration	
Commissioning Team (if applicable)	N/A	
Director Responsible for project/service area	Rob Barnes	
Who are the main stakeholders	Residents of the borough.	
Describe what consultation has been undertaken. Who was involved and what was the outcome	The publication is a procedural matter and so no consultation was necessary.	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)	None required.	
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	<input type="checkbox"/>
	A Strategy/Policy/Procedure	<input type="checkbox"/>
	A function, service or project	X
What kind of assessment is it? Indicate with an 'x' which applies	New	X
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints / End of Contract	<input type="checkbox"/>

Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

Regulation 15 of the Planning and Compulsory Purchase Act 2004 (as amended) requires a local planning authority to prepare and maintain a Local Development Scheme (LDS).

The purpose of the LDS is to allow the local community and other interested parties to keep track of progress on development plan documents. It should be made available publicly and kept up-to-date. There is no specific timeframe for review of the LDS, but the legislation states that local planning authorities should revise the LDS at such time as they consider appropriate.

The LDS has been revised to reflect an updated timetable, and the proposal is to publish the revised LDS in line with the relevant regulations.

Who will be affected and how?

The decision relates solely to the publication of a document required to be published by regulations. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own. There are therefore no specific effects that can be identified at this stage.

Are there any other functions, policies or services linked to this impact assessment?

Yes No

If you answered 'Yes', please indicate what they are?
N/A.

Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.

Disability	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Gender Reassignment	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Marriage and Civil Partnership	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Pregnancy & Maternity	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Race	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Religion or belief	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a

			project which will be subject to a community impact assessment of its own.
Sexual orientation	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Sex	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Gypsy/Travelling Community	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those with caring/dependent responsibilities	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those having an offending past	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Children	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no

			identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Vulnerable Adults	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Families	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those who are homeless	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those on low income	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those with drug or alcohol problems	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.

Those with mental health issues	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Those with physical health issues	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Social inclusion Please include refugees and asylum seekers,	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Social inclusion: Armed Forces The Armed Forces Covenant is a pledge that together we acknowledge and understand that those who have served in the armed forces, and their families, should be treated with fairness and respect and any impact should be considered	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Health and Wellbeing	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
Climate Change	<input type="checkbox"/>	X	The decision relates to the publication of a document required by regulations. There is no

		identified direct impact on this area. The document relates to the delivery of a new local plan, a project which will be subject to a community impact assessment of its own.
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Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications. this includes climate change considerations

This is the section in which to please outline any actions to mitigate negative or enhance positive impacts in terms of economic, environmental or wider societal considerations, and actions to review and monitor the overall impact of the change accordingly.

Impact Area	Details of the Impact	Action to reduce risk
All	There is no identified impact.	None required.

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your Community Impact Assessment, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome

Date of Review (If applicable)

Guidance and form updated July 2023 following CMT approval.

Tamworth Borough Council
Infrastructure, Safety and Growth Scrutiny Work Plan
2024 - 2025

To provide effective scrutiny of the achievement of the Council's strategic priorities and external providers in securing the primary outcome of creating a safe and sustaining thriving local economy and making Tamworth a more aspirational and competitive place to do business, with a focus on:-

- Infrastructure
- Education
- Employment/Inward Investment
- Town Centre
- Open Space and Play
- Public Space Protection Orders Statutory Crime and Disorder obligation; the Committee shall act as the Crime and Disorder Committee for the purposes of section 19 of the Police and Justice Act 2006 and may co-opt additional members subject to the Crime and Disorder Overview and Scrutiny Regulations 2009. To undertake such other scrutiny activities, relevant to the committee's scope, as may be required in relation to the performance of the Council, governance, financial management and discharge of statutory functions.

Membership:

Chair: Councillor Marion Couchman

Members: Councillors Craig Adams, Marie Bailey, Lee Clarke, Margaret Clarke, Jeremy Oates, Ben Price, Natalie Statham and Lee Wood (Vice-Chair)

Date	Issue	Format/Reason	Lead Officer	Lead Member
29 th January 2025	Revised Local Development Scheme	Officer request	Richard Powell	Housing, Homelessness and Planning
18 th February 2025	Improving Water Quality Within Rivers in Tamworth	Referral from Full Council. Agreed to add to the Workplan 21/03/24 scoping document completed 11.06.24	Hannah Peate	Environment, Sustainability, Recycling & Waste
5 th March 2025	Decant Policy	Member request: Forward Plan	Tina Mustafa	Housing/Homelessness & Planning
	Nature Recovery Declaration	Annual update (Written Briefing)	Hannah Peate	Environment, Sustainability, Recycling & Waste
Planned for 29/01/25 – new date to be confirmed	Tamworth Housing and Supported Housing Strategy 2025-2030	Officer request	Jo Sands	Housing, Homelessness and Planning
TBC	Future High street Fund	Quarterly Update – no update in January as report at Full Council	Anna Miller	Leader of the Council
TBC	Community Safety Update	Twice Yearly update – last update 12.11.24	Jo Sands	Co-operative Council, Community Partnerships and ASB
TBC	Joint Waste Update	Quarterly updates – last update 12.11.24	Steve Gee/Hannah Peate	Environment, Sustainability, Recycling & Waste

Items Considered/Recommendations to Cabinet/Further Action

Date of meeting	Item	Action	Cabinet Meeting Date	Response from Cabinet /Any further action
11/07/24	Electric Vehicle Charging Strategy	Endorsed the recommendation within the report and made a further two Recommendations to Cabinet	18/07/24	Recommendation one agreed Recommendation two agreed with an amendment
07/08/24	Annual Garden Waste subscription Charge	Recommendation one – asked Cabinet to Defer Recommendation two- agreed	08/08/24	Agreed to defer subject to report returning to Scrutiny with further information on the 22/08/24
02/09/24	Annual Garden Waste subscription	The Committee supported the following recommendation for Cabinet to agree to – Approve the increase of the annual subscription fee to £41 effective 1st January 2025, with the sign up window open in October.	29/08/24	Agreed by Cabinet - Approved the increase of the annual subscription fee to £41 effective 1st January 2025, with the sign-up window open in October.

02/09/24	Review of Bulky Waste Service	Create a working group to consider the matter further of bulky waste within the community	N/A	
02/10/24	Maintenance of Estates and Open Spaces	Two recommendations to go to Cabinet	31/10/24	Cabinet approved the two recommendations of the Infrastructure, Safety and Growth Scrutiny Committee
12/11/24	Asset Management strategy	One Recommendation (To be included in Cabinet report)	21/11/24	Strategy approved
11/12/24	Climate Change update	One recommendation to go to Cabinet	23/01/25	

Items Considered/No further action

Date of meeting	Item	Action
11/07/24	FHSF Update	Recommendations endorsed
07/08/24	Joint Waste Service Update and Fleet Procurement	Recommendations endorsed
02/09/24	Joint Waste Service Operations Update	Recommendations endorsed
	Nature Recovery Declaration	Recommendations endorsed
02/10/24	Future High Street Fund	Recommendations endorsed
	Review of the Heritage Engagement Officer Post	Recommendations endorsed
12/11/24	Community Safety Update	Recommendations endorsed
	Food Waste Service	Recommendations endorsed
	Joint Waste Service	Recommendations endorsed

Working Groups

Working Group	Members	Current Work
Facilities for HGV Drivers in Tamworth	Cllr B Price Cllr L Wood Cllr N Statham County Cllr J Oates	Meeting 21 st August 2024
Bulky Waste within the Community	Cllr M Couchman Cllr C Adams Cllr M Clarke Cllr N Statham	Established 22.08.24

Upcoming Infrastructure, Safety and Growth Scrutiny Committee Meetings

Meeting dates : 29 th January 2024	18 th February (Extra Meeting) 5 th March 2025
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Scrutiny Work Planning Proposal Form (for inclusion on the workplan)

Title of proposed Scrutiny Item	Road Infrastructure in Tamworth
Scrutiny Committee making the request:	ISAG
Date the Committee agreed to add the item to the Workplan:	
Brief Background (Why has this come to Scrutiny attention? (egs Forward Plan/ Complaints/petition, etc):	Following a motion from Council 10 December 2024
Which Corporate Priority will this scrutiny work help the authority achieve? CORPORATE PLAN 2022-2025 Tamworth Borough Council	
Purpose and scope of the Item (Why do you want to undertake this review? What detail do you want this work to cover?):	To Understand how Staffordshire County Council assess the traffic capacity for Tamworth Roads How do they adjust their strategy in light of large amounts of residential development What plans do they have to improve the traffic congestion in Tamworth What are CILs and how much are they?
Method of Scrutiny: (Agenda Item/single issue meeting/short scrutiny review See notes):	Agenda item which may be ongoing once answers are forthcoming
Proposed meeting date for Scrutiny (where applicable):	March 2025
Intended Outcomes:	To better understand how SCC work out traffic capacity when they write traffic reports for Planning Committee.
Information requested for inclusion in the Item research and deadlines:	The traffic model that they use. Explanation of Grampian agreements and examples as to how it is used. Any further improvements that they wish to undertake to improve traffic flow in Tamworth
Who are the stakeholders/potential invitees? (eg.officers/Cabinet Members/Voluntary Sector/Public etc)	Cllr B Clarke Representatives of SCC Highways Dept Cabinet Member strategic Highways Cllr M Deaville

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Scrutiny Work Planning Proposal Form (for inclusion on the workplan)

Title of proposed Scrutiny Item	LightSpeed Broadband Networks
Scrutiny Committee making the request:	Infrastructure, Safety and Growth Scrutiny Committee,
Date the Committee agreed to add the item to the Workplan:	TBC – ASAP
Brief Background (Why has this come to Scrutiny attention? (egs Forward Plan/ Complaints/petition, etc):	<ul style="list-style-type: none"> • Public meeting • Several Constituent complaints • Poor communications
Which Corporate Priority will this scrutiny work help the authority achieve? CORPORATE PLAN 2022-2025 Tamworth Borough Council	<ul style="list-style-type: none"> • Forward plan 2024-25
Purpose and scope of the Item (Why do you want to undertake this review? What detail do you want this work to cover?):	<ul style="list-style-type: none"> – To ensure improved communications between TBC And residents – Hold the developer to account
Method of Scrutiny: (Agenda Item/single issue meeting/short scrutiny review See notes):	Single issue to enable swift follow up actions
Proposed meeting date for Scrutiny (where applicable):	18/2/25
Intended Outcomes:	An improved communication policy and procedures.
Information requested for inclusion in the Item research and deadlines:	
Who are the stakeholders/ potential invitees? (eg.officers/Cabinet Members/Voluntary Sector/Public etc)	Lightspeed Limited Public.

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